



# ASHRAE

Technology for a Better Environment

## ASHRAE SINGAPORE CHAPTER

Registered Address : c/o Hussmann Tempcool (Singapore) Pte Ltd 121 Genting Lane Singapore 349572

### REPLY FORM

**ASHRAE SINGAPORE CHAPTER 29TH ANNUAL INSTALLATION DINNER  
FRIDAY, 29 JULY 2011, 6.30PM - 11.30PM  
GRAND COPTHORNE WATERFRONT HOTEL**

Kindly fill up as below and forward back to us at **fax : +65 6743 0206** or **email : cathteng@tempcool.com.sg**

Attention to : Ms Catherine Teng  
29th Installation Dinner Organizing Committee  
ASHRAE Singapore Chapter  
c/o Hussmann Tempcool (S) Pte Ltd  
121 Genting Lane  
Singapore 349572

Contact Person : \_\_\_\_\_ Designation : \_\_\_\_\_

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_

Email Address : \_\_\_\_\_

ASC Membership: ( YES / NO ) If YES, please indicate Membership No : \_\_\_\_\_

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Postal Code : \_\_\_\_\_

**We are / I am interested :** ( Please tick accordingly as below )

- DINNER TABLE / SEAT RESERVATION
- ADVERTISEMENT
- PRIZE DISTRIBUTION FOR LUCKY DRAW
- SPONSORSHIP PACKAGE
- DOOR GIFTS

*( Please refer and fill up the detail of selection from page 3 to 5 and forward to us together with this Reply Form )*

Enclosed herewith is a cheque of S\$ \_\_\_\_\_ made payable to "ASHRAE Singapore Chapter"

Cheque No. : \_\_\_\_\_ Bank : \_\_\_\_\_

Email Address : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_



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### 1. DINNER TABLE / SEAT RESERVATION

RATES	NO. OF TABLE/SEAT	TOTAL AMOUNT PAYABLE
S\$1,200.00 per table (10 pax) ( Including Vegetarian Food / Muslim Food upon request )	_____ Table(s) Chinese Food	S\$ _____
	_____ Table(s) Vegetarian Food	S\$ _____
	_____ Table(s) Muslim Food	S\$ _____
S\$130.00 per seat ( Including Vegetarian Food / Muslim Food upon request )	_____ Pax Chinese Food	S\$ _____
	_____ Pax Vegetarian Food	S\$ _____
	_____ Pax Muslim Food	S\$ _____

\*Note : There will be no alcohol served but participants are welcome to purchase drinks at hotel rates.

### 2. ADVERTISEMENT

We will like to confirm our booking for the following advertisement(s) :

TYPE	RATE(*)	PAYABLE
Standing Banner at Entrance to Ball Room - Limited to 5	S\$550.00	
Souvenir Magazine Bookmark (Printing on one side only) – Limited to 1	S\$ 2,950.00	
Souvenir Magazine Back Cover (Full Page, Full Colour) - Limited to 1	S\$2,800.00	
Souvenir Magazine Inside Front Cover (Full Page, Full Colour) - Limited to 1	S\$2,400.00	
Souvenir Magazine Inside Back Cover (Full Page, Full Colour) - Limited to 1	S\$1,800.00	
Souvenir Magazine ROP (Full Page, Full Colour)	S\$1,200.00	
Souvenir Magazine ROP (Full Page, Black & White)	S\$750.00	
Souvenir Magazine ROP (Half Page, Black & White)	S\$450.00	

\*Notes :

- Advertisement space for Back Cover, Inside Front Cover and Inside Back Cover shall be on "First-come-first-served" basis with cheque enclosed for payment.
- Rates for advertisement exclude artwork, new film and colour separation work** which will be quoted separately by the printer to the advertiser.
- Please submit advertisement artwork (in JPEG/PDF at minimum 300DPI) to the printer by **Saturday, 9 July 2011 by 12 Noon.**
- Please contact **Mr Francis Lee (Mobile : 9674 5288)** for co-ordination of advertisement.
- All payment should be received **not later than 6 July 2011** upon booking confirmation.
- Should payment not received by 6 July 2011, ASHRAE Singapore Chapter shall reserve the right not to publish the advertisement.



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### 3. PRIZE CONTRIBUTION FOR LUCKY DRAW

We wish to contribute the following Cash Voucher / Prize(s) for the Lucky Draw :

NOs.	DESCRIPTIONS	AMOUNT (Value Worth)
1	Cash / Shopping Vouchers	
	a. _____	S\$ _____
	b. _____	S\$ _____
	c. _____	S\$ _____
2	Prizes	
	a. _____	S\$ _____
	b. _____	S\$ _____
	c. _____	S\$ _____

\*Notes :

- Please contact Ms Catherine Teng (Tel : 6745 9911) not later than **18 July 2011, Monday**, for sponsorship of lucky draw prizes.
- For bulky items, please provide a collection letter for the winner to arrange for self-collection.
- Categorization of lucky draw prizes (e.g. 1st, 2nd, 3rd, etc.) from various sponsors is solely at the discretion of ASHRAE Singapore Chapter Installation Dinner Committee.

### 4. SPONSORSHIP PACKAGE - S\$3,000.00

Package inclusive of :

- ✓ 1 (One) Table (10pax) in ASHRAE Singapore Chapter 29th Installation Dinner on the 29 July 2011.
- ✓ 1 (One) Full Page (ROP) full colour advertisement in the Souvenir Magazine.
- ✓ 1 (One) Banner Space for your company's logo (1 Logo) on the homepage of ASHRAE Singapore Chapter Website with a hyperlink to your company's website (from July 2011 - June 2012).
- ✓ Credit Mention of your company's logo as "Sponsored by" on ASHRAE Singapore Chapter 29th Installation Dinner's
  - Stage Backdrop
  - Entrance Arch

\*Notes :

- Please note that the above Sponsorship Package as above is **not** exclusively/limited to 1 company only.
- There will be no alcohol served but participants are welcome to purchase drinks at hotel rates.
- All Credit Mention of Company's Logo will be presented in alphabetical order.
- Advertisement space provide as per above mentioned **exclude artwork, new film and colour separation work** which will be quoted separately by the printer to the advertiser.
- Please submit advertisement artwork (in JPEG/PDF at minimum 300DPI) to the printer by **Saturday, 9 July 2011 by 12 Noon**.
- Please contact **Mr Francis Lee (Mobile : 9674 5288)** for co-ordination of advertisement.
- Sponsorship payment should be received **not later than 6 July 2011** upon booking confirmation.
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Page 3 of 4

American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.

A N I N T E R N A T I O N A L O R G A N I Z A T I O N



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### 5. DOOR GIFTS

We wish to contribute the following items for Door Gifts :

DESCRIPTIONS		QUANTITY
a.	_____	600 nos.
b.	_____	600 nos.
c.	_____	600 nos.

\*Notes :

- a. Please contact Ms Catherine Teng (Tel : 6745 9911) not later than **18 July 2011, Monday** for sponsorship of door gifts.
- b. All door gifts to be delivered to **Grand Copthorne Waterfront Hotel** on the 29 July 2011. Please contact Mr Clayton Miller (Mobile : 8337 1762) for arrangement delivery.